



**STATE OF TEXAS  
COUNTIES OF WALLER AND HARRIS  
CITY OF WALLER**

**BE IT REMEMBERED THAT ON THIS THE 21<sup>st</sup> day of July 2025 at 6:00 PM** the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

**Council:**

Mayor Danny Marburger  
Mayor Pro-Tem Jason Tones  
Councilmember Nancy Arnold  
Councilmember Don Hart  
Councilmember Dwayne Hajek  
Councilmember Sherri Swisher

**Staff:**

Cynthia Ward, City Secretary  
Lucero Valdez, Deputy City Secretary  
Ryan Short, Finance Officer  
Daniel Wilson, Public Works Director  
Michael Lopez, Police Chief  
Philip Boedeker, City Attorney  
Travis Sellers, City Engineer

*Mayor Marburger called the meeting to order at 6:00 PM.*

**ROLL CALL**

*Mayor Marburger and all the Councilmembers are present.*

Mayor Marburger addressed the audience, for a moment of silence in memory of Council Member Mike McCormick, who recently passed away. *The council observed a moment of silence.*

**PRAYER AND PLEDGE OF ALLEGIANCE**

*The prayer was led by Councilmember Hart.  
The pledge was led by Mayor Pro-Tem Tones.*

*Mayor Marburger recognized the new Waller ISD Superintendent, Bennie Mayes.*

## **PRESENTATION**

*Chief Lopez recognized Officers Ochoa and Negron and presented them with the Waller Police Department Life Saving pin and award. This was presented in recognition of their heroic actions on June 27, 2025. During a shooting incident, their quick thinking allowed them to administer critical first aid ultimately making the difference between life and death. Their response exemplifies their dedication to protecting and serving the community.*

## **COMMUNICATIONS FROM THE PUBLIC**

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before the City Council to speak about an item on the agenda. Before the start of the meeting, the person must request such an appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before the City Council for discussion or action. Comments are limited to 3 minutes.

*Pat Henderson recognized Chief Lopez for his professional and timely response to citizens' concerns about stray dogs. She stated with the assistance of Public Works Director Daniel Wilson and his crew, the issue was addressed promptly. Ms. Henderson also recognized Mr. Wilson for his proactive communication with residents regarding the upcoming sewer system smoke testing.*

## **CONSENT AGENDA ITEMS**

This agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for June 16, 2025, Regular Meeting.

*Councilmember Arnold motioned to approve. Councilmember Hart seconded the motion. Motion passed.*

## **REGULAR AGENDA ITEMS**

2. Discussion and possible action to approve **Resolution # 2025-13**, setting of the time and place of the City Council meetings by Resolution.

*City Secretary Cynthia Ward addressed the council with **Resolution # 2025-13**. This resolution designates the following upcoming workshop meetings as regular meetings:*

- a. July 24, 2025*
- b. July 31, 2025*
- c. August 18, 2025*



d. September 15, 2025

*Councilmember Hajek motioned to approve. Councilmember Arnold seconded the motion. Motion passed.*

3. Discussion and possible action to approve the appointment of Brenda Bundick, Tax Assessor/Collector for the Waller I.S.D., to calculate the city's tax rate for the 2025 tax year.

*Councilmember Arnold motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.*

4. Discussion and possible action to approve the City of Waller's Emergency Management Plan in conjunction with Texas Municipal League (TML).

*Emergency Management Coordinator Mistic addressed the Council with an updated Emergency Management Plan, which aligns with the current guidelines from Harris County Emergency Management.*

*Councilmember Hart motioned to approve. Councilmember Hajek seconded the motion. Motion passed.*

5. Discussion and possible action to approve adding an additional Permit Technician position.

*Public Works Director Daniel Wilson addressed the Council for approval of an additional Permit Technician position due to a significant increase in workload over the past two years, attributed to new subdivisions, builders, inspections, and general departmental demands. Mayor Pro-Tem Tones questioned whether this request should wait until the upcoming budget workshop. Mr. Wilson acknowledged this but emphasized the urgency and ongoing workload, expressing hope that a qualified candidate could begin contributing immediately.*

*Councilmember Hart motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.*

6. Discussion and possible action to adopt **Resolution # 2025-12**, approving an interlocal agreement with Region 8 Education Service Center for the purposes of a cooperative purchasing service program known as the interlocal purchasing system (TIPS).

*Public Works Director Daniel Wilson addressed the Council with **Resolution # 2025-12**, detailing an interlocal agreement for cooperative purchasing. He explained that this agreement functions similarly to Buyboard and would allow the City to utilize pre-vetted vendors, eliminating the need for formal bidding.*

*Mayor Pro-Tem Tones motioned to approve. Councilmember Arnold seconded the motion. Motion passed.*

7. Discussion and possible action to approve a TIPS Purchasing Cooperative Interlocal Agreement with Texas Drainage for the purposes of drainage rehab utilizing \$120,000 that was approved in the FY25 budget.

*Public Works Director Daniel Wilson addressed the Council with the TIPS Purchasing Cooperative Interlocal Agreement with Texas Drainage, intended to support efforts in addressing the City's drainage issues.*

***Councilmember Hart motioned to approve. Councilmember Hajek seconded the motion. Motion passed.***

8. Discussion and possible action to approve a waiver of Rental Fee and Safety Deposit of the Civic Center for the University of Texas at Arlington to conduct the Local Technical Assistance Program (LTAP) training on November 12<sup>th</sup> and 13<sup>th</sup>.

*Public Works Director Daniel Wilson addressed the Council regarding approval for a waiver of the Civic Center rental fee for UTA to conduct a Local Technical Assistance Program (LTAP) training session.*

***Councilmember Hajek motioned to approve. Councilmember Arnold seconded the motion. Motion passed.***

9. Discussion and possible action to adopt **Ordinance # 658**, approving a fee for a Temporary Food Vendor Permit and approving a new Temporary Food Vendor Permit Application in the Permitting Department.

*Public Works Director Daniel Wilson addressed the Council with Ordinance # 658; the adoption of a temporary Food Vendor Permit fee and introducing an updated application form for all food vendors.*

***Councilmember Hart motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.***

10. Discussion and possible action to award a Utility Services contract to Mickey Services and D&S Contracting Services Inc for the purposes of water, sewer and pavement repairs.

*Public Works Director Daniel Wilson addressed the Council for approval to award utility service contracts to Mickey Services and D&S Contracting Services Inc. for water, sewer, and pavement repairs. Councilmember Arnold inquired about the large pricing discrepancies between the two companies. City Engineer Travis Sellers clarified that the City is not obligated to use any of the providers; the rate sheets offer flexibility without the need for a formal bidding process.*

***Councilmember Hart motioned to approve. Councilmember Arnold seconded the motion. Motion passed.***

11. Discussion and possible action to approve the purchase of five new vehicles to be utilized by Public Works and Code Enforcement beginning FY26.

*Public Works Director Daniel Wilson addressed the Council for approval to pre-order new Public Works vehicles ahead of the budget cycle, explaining that vehicle delivery can take several months. Pre-ordering now would allow vehicles to arrive by December or January, rather than next summer. He stated there are no fees associated with placing the order.*



*Mayor Pro-Tem Tones asked how this would affect the City's current Enterprise contract. Mr. Wilson responded that it would add approximately \$100,000 to the annual contract, bringing the Public Works fleet to 13 vehicles. Finance Officer Ryan Short confirmed that the additional cost is already accounted for in the upcoming budget.*

*Councilmember Arnold motioned to table this item. Mayor Pro-Tem Tones seconded the motion. Item tabled.*

12. Discussion and possible action to approve authorization for the on-call Public Works employee to utilize a take home vehicle.

*Public Works Director Daniel Wilson addressed the Council for approval to allow the on-call Public Works employee to take a City vehicle home, which would enable faster response times to utility emergency calls.*

*Mayor Pro-Tem Tones motioned to approve. Councilmember Arnold seconded the motion. Motion passed.*

## **MAYOR-COUNCIL REPORTS**

*Mayor Marburger reported that he, Public Works Director Daniel Wilson, and City Engineer Travis Sellers met with Commissioner Smith, representatives from the County Road Department, and the County Attorney to discuss a collaborative effort between the City and County to resurface the section of Highway 290 from FM 362 to James Muse Parkway.*

## **STAFF REPORTS**

**Cynthia Ward, City Secretary**  
*No report.*

**Michael Lopez, Police Chief**  
*No report*

**Daniel Wilson, Public Works Director**  
*No report.*

**Lynn Spencer, WEDC Director**  
*WEDC Director Lynn Spencer presented the Council with an update report covering a variety of topics, including recent and upcoming events and programs, public outreach efforts, community relations, business attraction initiatives, such as attending the Texas Restaurant Association event, government and stakeholder relations, and an overview of sales tax performance.*

**Travis Sellers, City Engineer**  
*No report.*

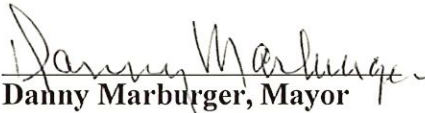
**ELECTED OFFICIAL REPORTS**

*Not present, no report.*


**ADJOURNMENT**

With no other business, Mayor Marburger adjourned at 6:56 PM.

**APPROVED BY:**

  
Danny Marburger, Mayor

**ATTEST:**

  
Cynthia Ward, City Secretary

