



**STATE OF TEXAS  
COUNTIES OF WALLER AND HARRIS  
CITY OF WALLER**

**BE IT REMEMBERED THAT ON THIS THE 19<sup>th</sup> day of May 2025 at 6:00 PM** the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

**Council:**

Mayor Danny Marburger  
Mayor Pro-Tem Jason Tones  
Councilmember Nancy Arnold  
Councilmember Don Hart  
Councilmember Dwayne Hajek  
Councilmember Sherri Swisher

**Staff:**

Cynthia Ward, City Secretary  
Lucero Valdez, Deputy City Secretary  
Ryan Short, Finance Officer  
Daniel Wilson, Public Works Director  
Michael Lopez, Police Chief  
Philip Boedeker, City Attorney  
Travis Sellers, City Engineer

*Mayor Marburger called the meeting to order at 6:00 PM.*

**PRAYER AND PLEDGE OF ALLEGIANCE**

*The prayer was led by Councilmember Hart.  
The pledge was led by Mayor Pro-Tem Tones.*

**ROLL CALL**

*Mayor Marburger and all Councilmembers are present.*

**PRESENTATION BY MAYOR MARBURGER**

*Mayor Marburger presented the Waller EDC Director John Isom with a plaque honoring 22 years of outstanding service to the City of Waller. Mr. Isom thanked the Mayor and City Council, sharing that he is looking forward to finally turning off his alarm clock, spending more time traveling, and enjoying time with his grandchildren. He also said that Waller is a great place to live and working for the city has been a wonderful experience.*

## **PRESENTATION BY DANIEL WILSON**

*Public Works Director Daniel Wilson gave a presentation in recognition of Public Works Week, observed May 18–24, to celebrate the dedication and contributions of the city’s public works field technicians. He reported that over 5,600 work and service orders were completed in the past year. He also recognized Luis Perez with an award for outstanding leadership, acknowledging his three-plus years of service, guidance to staff, and his role in promoting a positive and efficient work environment.*

## **COMMUNICATIONS FROM THE PUBLIC**

Please fill out a “Citizen Registration Card” form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before the City Council to speak about an item on the agenda. Before the start of the meeting, the person must request such an appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before the City Council for discussion or action. Comments are limited to 3 minutes.

## **CONSENT AGENDA ITEMS**

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for April 21, 2025, Regular Meeting.
2. Approval of Minutes for April 28, 2025, Special Meeting.
3. Approval of Cameron Cove Section 1 Preliminary Plat.
4. Approval of Cameron Cove Section 2 Preliminary Plat.
5. Approval of Cameron Cove Section 3 Preliminary Plat.
6. Approval of Beacon Hill Section 9 Preliminary Plat.
7. Approval of Attwater Amenity Center Preliminary Plat.
8. Approval of refund to Hamilton Crossing LP for tax year 2024 due to value change per HCAD.
9. Approval of refund to Prosperity Bank for tax year 2024 due to value change per HCAD.
10. Approval of **Ordinance # 653** amending the City of Waller’s Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, as adopted by **Ordinance # 618** for the adjustments to the General Fund, Water/Sewer and Gas Funds.
11. Approval of **Ordinance # 655** renaming “Reinvestment Zone Number 2-C1 of the City of Waller” to “City of Waller Reinvestment Zone #2” to comply with Comptroller naming requirements.



*Councilmember Arnold motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.*

## **REGULAR AGENDA ITEMS**

12. Discussion and possible action to approve the Relay for Life event for May 31<sup>st</sup> due to cancellation.

*City Secretary Cynthia Ward addressed the council regarding approval of the Relay for Life event rescheduled to May 31<sup>st</sup>, after it was previously canceled due to inclement weather.*

*Councilmember Hajek motioned to approve. Councilmember Hart seconded the motion. Motion passed.*

13. Discussion and possible action to approve the Halloween Trunk or Treat event sponsored by Brite Nites, in the Waller Plaza on October 25<sup>th</sup>.

*City Secretary Cynthia Ward addressed the council regarding approval of the Halloween Trunk or Treat event, sponsored by Brite Nites, to be held in Waller Plaza on October 25<sup>th</sup>. Mr. and Mrs. Perez, event organizers, requested permission to host the event for the sixth consecutive year, as it has been a great success in previous years.*

*Mayor Pro-Tem Tones motioned to approve. Councilmember Arnold seconded the motion. Motion passed.*

14. Discussion and possible action to update the vehicle take-home policy for the City of Waller.

*Mayor Pro-Tem Tones addressed the council regarding updates to the City's vehicle take-home policy. The proposed revisions include requiring Council approval before any employee is authorized to take a city vehicle home. Additionally, the policy clarifies that vehicles must be returned to the City when an employee is on vacation or any form of extended leave. A provision was also added to prohibit the use of cell phones while operating a city vehicle.*

*Councilmember Hart motioned to approve. Councilmember Swisher seconded the motion. Motion passed.*

15. Discussion and possible action to approve the TxDOT payment of \$281,997.59 for the City's portion of sidewalk improvements along Taylor Street and Waller Tomball Rd.

*Public Works Director Daniel Wilson addressed the council to request approval for payment of \$281,997.59 to TxDOT, covering the City's portion of the sidewalk improvement project. He explained this is not the final cost, as the City may apply for a grant or receive reimbursement from TxDOT. Mayor Pro-Tem Tones asked if the project was originally at no cost to the City, Daniel stated that the agreement was made before his time.*

*Councilmember Arnold motioned to approve. Councilmember Hart seconded the motion. Motion passed.*

16. Discussion and possible action to approve the Waller EDC's payment of \$8,755 in triple net charges related to the EDC office lease.

*EDC Director John Isom addressed the council regarding triple net charges related to the EDC office lease. Although included in the lease, these charges were never billed and were recently identified during a current company audit.*

*Councilmember Hart motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.*

17. Discussion and possible action to approve the WEDC's request to construct an office building at 1118 Saunders at a proposed cost of \$536,610, plus a 10% allowance for additional expenses.

*EDC Director John Isom addressed the council regarding approval for the construction of the WEDC office building. Councilmember Hajek asked if the Chamber would be located in the new building. John Isom responded that the assumption is for them to office in the building.*

*Mayor Pro-Tem Tones motioned to approve. Councilmember Arnold seconded the motion. Motion passed.*

18. Discussion and possible action requesting authorization for a change order with Teal Services at Beacon Hill Well # 5 in the amount of \$3940.00.

*City Engineer Travis Sellers addressed the council regarding authorization for a change order with Teal Services at Beacon Hill Well #5. The change would establish a phone service to notify Public Works of any system faults. Mayor Pro-Tem Tones inquired about monitoring at other facilities. Public Works Director Daniel Wilson explained that current monitoring is done visually, with plans to implement the same phone service at additional sites.*

*Councilmember Hart motioned to approve. Councilmember Hajek seconded the motion. Motion passed.*

## **MAYOR-COUNCIL REPORTS**

### **STAFF REPORTS**

**Cynthia Ward, City Secretary**

*No report.*

**Michael Lopez, Police Chief**

*No report*

**Daniel Wilson, Public Works Director**  
*No report.*

**John Isom, WEDC Director**  
*Addressed the date for the last networking breakfast to be held on Wednesday May 28<sup>th</sup>.*

**Travis Sellers, City Engineer**  
*Addressed updates regarding the current progress for the Beacon Hill water well and storage tanks. Gas meter has been set, power has been set into the control system, and storage tanks will need to be revised and sanitized.*

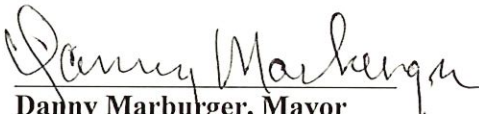
#### **ELECTED OFFICIAL REPORTS**

*Not present, no report.*

#### **ADJOURNMENT**

**With no other business, Mayor Marburger adjourned at 6:41 PM.**

**APPROVED BY:**

  
Danny Marburger, Mayor

**ATTEST:**

  
Cynthia Ward, City Secretary

