



**REGULAR MEETING
OF THE
CITY COUNCIL OF THE CITY OF WALLER, TEXAS**

**MONDAY, APRIL 21, 2025
6:00 P.M.**

**WALLER CITY HALL
1218 FARR STREET
WALLER, TEXAS**

The City of Waller City Council **may** broadcast the meeting scheduled at **6:00 P.M. on Monday the 21st day of April at Waller City Hall 1218 Farr Street, Waller, Texas.** The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public upon written request.

**Call to Order
Invocation
Pledge of Allegiance
Roll Call**

PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN RELATING TO POSSIBLE ADOPTION OF IMPACT FEES

A hearing will be held Monday, April 21, 2025, at 6:00 p.m. in the Waller City Hall Building on 1218 Farr Street, Waller, Texas 77484 during the City Council meeting. The purpose of the hearing is to consider land use assumptions and capital improvements plan under which an impact fee may be imposed.

ANY MEMBER OF THE PUBLIC HAS THE RIGHT TO APPEAR AT THE HEARING AND PRESENT EVIDENCE FOR OR AGAINST THE LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN.

CLOSE PUBLIC HEARING

COMMUNICATIONS FROM THE PUBLIC

Please fill out a “Citizen Registration Card” form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before the City Council to speak about an item on the agenda. Before the start of the meeting, the person must request such an appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

CONSENT AGENDA ITEMS

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for March 17, 2025, Regular Meeting.
2. Approval of Attwater Section 2 Preliminary Plat.
3. Approval of Attwater Section 3 Preliminary Plat.

REGULAR AGENDA ITEMS

4. Discussion and possible action to approve **Ordinance # 652**, regarding Land Use and Capital Improvements Plan from the impact fee study as presented by Cobb, Fendley.
5. Discussion and possible action to approve a new job description for an Internship Program for the City of Waller.
6. Discussion and possible action to adopt **Resolution # 2025-07**, to designate authorized signatories for the Texas Community Development Block Grant program.
7. Discussion and possible action to update the Hotel/Motel Occupancy Tax Report form to include information from the State Comptroller’s Office to show penalties and fees.
8. Discussion and possible action to approve a pump and haul agreement with City of Waller and Waller County Municipal Utility District No. 38.
9. Discussion and possible action requesting authorization to advertise for competitive bids for cleaning of the two racetrack basins at the sewer plant.
10. Discussion and possible action requesting authorization to Solicit RFQ’s for Gas Compliance Services.

11. Discussion and possible action requesting authorization to set a not to exceed amount of \$117,450.00 with J and S Wells for the purposes of investigating Well #1 water supply rehabilitation located on Bois D Arc St.
12. Discussion and possible action requesting authorization to award the Field Store Lift Station diversion contract to ISJ Underground Utilities, LLC and approval to pay \$716,316.50 from the reserve funds.
13. Discussion and possible action to approve a utility agreement between the City and DFL Business Park, LLC.
14. Discussion and possible action to approve Memorandum of Understanding (MOU) with Harris County for AFIS Access.
15. Discussion and possible action to approve the recommendation for a new EDC director.

MAYOR-COUNCIL REPORTS

STAFF REPORTS

- Cynthia Ward, City Secretary
- Michael Lopez, Chief of Police
- Daniel Wilson, Public Works Director
- John Isom, WEDC Director
- Travis Sellers, City Engineer

ELECTED OFFICIAL REPORTS

ADJOURNMENT

I, Cynthia Ward, do hereby certify that the above notice of meeting of the City of Waller, Texas City Council was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on Tuesday, April 15, 2025, at 12:30 p.m.

Cynthia Ward, City Secretary

All meetings of City Council are open to the public, except when there is a necessity to meet in an Executive Session (closed to the public) under the provisions of Section 551, Texas Government Code. The City Council reserves the right to convene into Executive Session to consult with an attorney, as authorized under Section 551.071 of the Government Code, for any of the above-described agenda items. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (936) 372-3880.