



**STATE OF TEXAS
COUNTIES OF WALLER AND HARRIS
CITY OF WALLER**

BE IT REMEMBERED THAT ON THIS THE 16th day of October 2023 at 6:00 p.m. the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

Mayor Danny Marburger
Mayor Pro Tem Dwayne Hajek
Councilmember Nancy Arnold
Councilmember Don Hart
Councilmember Jason Tones
Councilmember Sherri Swisher (absent)

Staff:
Cynthia Ward, City Secretary
Beatris Sanchez, Deputy City Secretary
Ryan Short, Finance Officer
Markus Benoit, Public Works Director
Michael Lopez, Police Chief
Art Pertile, City Attorney

Mayor Marburger called the meeting to order at 6:01 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

*The prayer was led by Councilmember Nancy Arnold.
The pledge was led by Mayor Pro-Tem Dwayne Hajek.*

ROLL CALL

Mayor Marburger and all Councilmembers present. Councilmember Sherri Swisher absent.

COMMUNICATIONS FROM THE PUBLIC

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before City Council to speak on an item on the agenda. Before the start of the meeting, the person must request such appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

No communications from the public.

CONSENT AGENDA ITEMS

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for September 13, 2023, Special Meeting.
2. Approval of Minutes for September 18, 2023, Regular Meeting.
3. Approval of Tax Refund to PPI Mechanical Testing Services LLC for Tax Year 2022 due to value change per HCAD.
4. Approval of Tax Refund to Petroquip Energy Services for Tax Year 2022 due to value change per HCAD.
5. Approval of Tax Refund to AJ Foyt for Tax Year 2023 due to value change per HCAD.
6. Approval of Quarterly Investment Report ending September 2023.

Councilmember Don Hart motioned to approve. Councilmember Nancy Arnold seconded the motion. Motion passed.

REGULAR AGENDA ITEMS

7. Discussion and possible action **Resolution # 2023-16**, electing a person (s) to the Board of Directors for the Waller County Appraisal District.

City Secretary, Cynthia Ward addressed Council on nominating a person (s) to the Board of Directors for the Waller County Appraisal District.

The motion could be for all four nominees or just for one nominee. City Secretary advised to table agenda item and vote until next month’s regular meeting.

Councilmember Arnold motioned to table the agenda item. Mayor Pro-Tem Hajek seconded the motion. Motion passed.

8. Discussion and possible action on approving **Resolution # 2023-17**, authorizing the issuance of \$3,745,000 Waller County Municipal Utility District No. 33 Unlimited Tax Road Bonds, Series 2023.

City Attorneys, Art Pertile and Katie Sherborne addressed Council on approving the issuance of \$3,745,000 Waller County Municipal Utility District No. 33 Unlimited Tax Road Bonds, Series 2023. The issuance will be a reimbursement for the road that has already been approved.

Councilmember Nancy Arnold motioned to approve. Mayor Pro-Tem Hajek seconded the motion. Motion passed.

9. Discussion and possible action changing the City of Waller's email address for Cyber Security purposes.

Warrant Officer/Bailiff, Charles Mistic addressed Council on approving on changing the City of Waller's email address for Cyber security purposes. This will help to minimize threats. Only verified government websites are verified for .gov. .Gov is protected by the Department of Homeland Security Agency. This will replace all current .com emails.

Councilmember Arnold motioned to approve changing the City of Waller's email address to @wallertexas.gov. Mayor Pro-Tem Hajek seconded the motion. Motion passed.

10. Discussion and possible action to approve a new job description for Accountant for the Administration Department.

City Secretary, Cynthia Ward addressed Council on approving a new job description for Accountant for the Administration Department due to the growth and new developments. There will be more water accounts, financial transactions, and extra work in the financial department. This person will help assist the Finance Officer.

Councilmember Arnold motioned to approve. Councilmember Hart seconded the motion. Motion passed.

11. Discussion and possible action to approve a new job description for HR Generalist/ Finance Tech for the Administration Department.

City Secretary, Cynthia Ward addressed Council on approving a new job description for HR Generalist/Finance Tech for the Administration Department. This position will be additional job functions to an internal employee to help with Onboarding of new employee and benefits.

Councilmember Hart motioned to approve. Councilmember Arnold seconded the motion. Motion passed.

12. Discussion and possible action to approve Waller Independent School District (WISD) to install mobile barricade gates on Daughtery Street between Farr and Locust Street during school hours.

Public Works Director, Markus Benoit addressed Council on approving WISD to install mobile barricade gates on Daughtery St. between Farr and Locust St. during school hours. The schools will put barricades and will be at no cost to the city. This would help students go from building to building.

Councilmember Arnold motioned to approve. Mayor Pro-Tem Hajek seconded the motion. Motion passed.

13. Discussion and possible action to approve the preliminary plat submittal for the Beacon Hill Recreation Center.

Public Works Director, Markus Benoit addressed Council on approving the preliminary plat submittal for the Beacon Hill Recreation Center. City Engineer, Travis Sellers reviewed and approved the preliminary plat submittal.

Councilmember Hart motioned to approve. Councilmember Tones seconded the motion. Motion passed.

14. Discussion and possible action to award Teal Services LLC for the Water Plant #5 Beacon Hill pump station in the amount of \$1,964,800.00.

Public Works Director, Markus Benoit addressed Council on approving to award Teal Services LLC for the electrical, pumps, and internal infrastructure of the pipes laid out on the site to have the water moved from the ground storage tank into the elevated and distribution system.

Councilmember Tones motioned to approve. Councilmember Hart seconded the motion. Mayor Pro-Tem voted not to approve. Motion carried.

15. Discussion and possible action to accept Oakwood Estates Section 3 Final Plat.

City Engineer, Travis Sellers addressed Council on accepting Oakwood Estates 3 Final Plat. The platform fulfils all requirements needed by the City.

Mayor Pro-Tem Hajek motioned to approve. Councilmember Hart seconded the motion. Motion passed.

16. Discussion and possible action to accept Oakwood Estates Section One As-builts for the natural gas mains and initiate the one-year warranty period.

Public Works Director, Markus Benoit addressed Council on accepting Oakwood Estates section one as-builts for the natural gas mains and initiate the one-year warranty period.

Councilmember Hart motioned to approve. Mayor Pro-Tem Hajek seconded the motion. Motion passed.

17. Discussion and possible action to approve pausing the grant application with TxDOT's Transportation Alternatives for the Field Store Rd sidewalk project due to discussions with Waller ISD regarding "No Walk" policy.

Mayor Pro-Tem Hajek motioned to approve to withdraw grant and pause the

project. Councilmember Hart seconded the motion. Motion passed.

MAYOR-COUNCIL REPORTS

No report.

STAFF REPORTS

Cynthia Ward, City Secretary,

- *No report*

Markus Benoit, Public Works Director

- Daikin will be moving to the warehouse that was built. The business is only for finished goods.

Michael Lopez, Police Chief

- *No report*

John Isom, WEDC Director

- Reminder on upcoming networking breakfast

Travis Sellers, City Engineer

- Update on D. Street Sanitary crossing

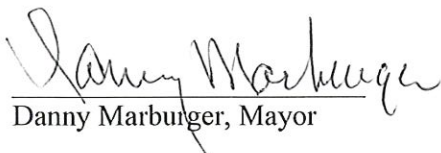
ELECTED OFFICIAL REPORTS

Not present, no report.

ADJOURNMENT

With no other business, Mayor adjourned at 7:10 pm.

APPROVED BY:



Danny Marburger, Mayor

ATTEST:



Cynthia Ward, City Secretary