



**STATE OF TEXAS  
COUNTIES OF WALLER AND HARRIS  
CITY OF WALLER**

**BE IT REMEMBERED THAT ON THIS THE 21<sup>st</sup> day of August 2023 at 6:00 p.m.** the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

Mayor Danny Marburger  
Mayor Pro Tem Dwayne Hajek  
Councilmember Nancy Arnold  
Councilmember Don Hart  
Councilmember Jason Tones  
Councilmember Sherri Swisher

Staff:  
Cynthia Ward, City Secretary  
Beatris Sanchez, Deputy City Secretary  
Ryan Short, Finance Officer  
Markus Benoit, Public Works Director  
Michael Lopez, Police Chief  
Charles Williams, City Attorney

*Mayor Marburger called the meeting to order at 6:01 p.m.*

**PRAYER AND PLEDGE OF ALLEGIANCE**

*The prayer was led by Councilmember Nancy Arnold.  
The pledge was led by Mayor Pro-Tem Dwayne Hajek.*

**ROLL CALL**

*Mayor Marburger and all Councilmembers present.*

**COMMUNICATIONS FROM THE PUBLIC**

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before City Council to speak on an item on the agenda. Before the start of the meeting, the person must request such appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak

when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

*No communications from the public.*

#### **CONSENT AGENDA ITEMS**

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for July 13, 2023, Regular Workshop Meeting.
2. Approval of Minutes for July 17, 2023, Regular Meeting.
3. Approval of refund to Loves Travel Stop & Country Store for Tax Year 2022 due to value changer per HCAD.
4. Approval of refund to Carriage Crossing, LP for Tax Year 2021 due to value change per HCAD.

*Mayor Pro-Tem Hajek motioned to approve. Councilmember Tones seconded the motion. Motion passed.*

#### **REGULAR AGENDA ITEMS**

5. Discussion and possible action to approve to appoint Brenda Bundick, Tax Assessor/Collector for the Waller ISD to calculate the city’s tax rate for the 2023 tax year.

**City Secretary, Cynthia Ward addressed Council on approving to appoint a Tax Assessor/Collector to calculate the City’s tax rate. The City has always contracted with Waller ISD and has appointed Brenda Bundick over the past few years.**

*Councilmember Arnold motioned to approve. Councilmember Hart seconded the motion. Motion passed.*

6. Discussion and possible action to approve change order No. 4 for the Binford Office Park utility extension project.

**Public Works Director, Markus Benoit and City Engineer, Travis Sellers addressed Council on approving change order No. 4. This change order is a fee that is paid to CenterPoint to make power the lift station.**

*Mayor Pro-Tem Hajek motioned to approve. Councilmember Tones seconded the motion. Motion passed.*

7. Discussion and possible action to approve Certificate of Completion for the US 290 Waterline Extension and begin the one-year warranty period.

Public Works Director, Markus Benoit addressed Council on approving the Certificate of Completion for the US 290 Waterline Extension. The water line pressure test has been approved by Tom Roberts, the City Inspector on infrastructure. Dr. Clay has also approved the waterline extension.

*Councilmember Hart motioned to approve. Councilmember Tones seconded the motion. Motion passed.*

8. Discussion and possible action to approve the Attwater Phase II utility extension project and begin the one-year warranty period on the waterline only.

*Councilmember Arnold motioned to approve. Councilmember Hart seconded the motion. Motion passed.*

#### **MAYOR-COUNCIL REPORTS**

- **Councilmember Hart**
  - Addressed the public on his attendance at the Texas Municipal League's Newly Elected City Officials' Orientation.
- **Councilmember Arnold**
  - Addressed the public on her attendance at the Texas Association of Regional Council's Annual Meeting at Austin
- **Mayor Marburger**
  - Thanked the public and gave recognition to the citizens that attend Council meetings.

#### **STAFF REPORTS**

**Cynthia Ward, City Secretary,**

- *No report*

**Markus Benoit, Public Works Director**

- *Generator update*

**Michael Lopez, Police Chief**

- *No report*

**John Isom, WEDC Director**

- *No report*

**Travis Sellers, City Engineer**

- *No report*

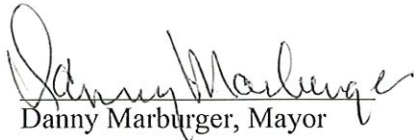
**ELECTED OFFICIAL REPORTS**

**Not present, no report**

**ADJOURNMENT**

**With no other business, Mayor adjourned at 6:13 pm.**

**APPROVED BY:**

  
\_\_\_\_\_  
Danny Marburger, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Cynthia Ward, City Secretary