



**REGULAR MEETING
OF THE
CITY COUNCIL OF THE CITY OF WALLER, TEXAS**

**MONDAY, MARCH 20, 2023
6:00 P.M.**

**WALLER CITY HALL
1218 FARR STREET
WALLER, TEXAS**

The City of Waller City Council **may** broadcast the meeting scheduled at **6:00 P.M. on Monday the 20th day of March at Waller City Hall 1218 Farr Street, Waller, Texas.** The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public upon written request.

The toll-free dial-in number to participate in the meeting is:

Remote audio participation is also available on Zoom.

Meeting ID: **885 5501 2674** Passcode: **924775**

Join by phone: +1 346 248 7799 US (Houston)

Call to Order

Invocation

Pledge of Allegiance

Roll Call

PUBLIC HEARING

A public hearing will be held on Monday, March 20, 2023, at 6:00 p.m., in the City Council Chambers, 1218 Farr Street, Waller, Texas, on the following:

The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the Field Store Road Sidewalk and Traffic Signal Improvements Project and Associated TxDOT Transportation Alternatives Program Grant Submittal

CLOSE PUBLIC HEARING

COMMUNICATIONS FROM THE PUBLIC

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before City Council to speak on an item on the agenda. Before the start of the meeting, the person must request such appearance in writing and identify the agenda item on which he/she wishes

to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

PRESENTATION by Mayor Marburger

CONSENT AGENDA ITEMS

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for February 20, 2023, Regular Meeting.
2. Approval of refund to Dawn Cheek for Tax Year 2021 due to value change per WCAD.
3. Approval of refund to South Central Industrial Prop XIV LP for Tax Year 2022 due to value change per HCAD.

REGULAR AGENDA ITEMS

4. Discussion and possible action regarding the Field Store Road Sidewalk and Traffic Signal Improvements Project and Associated TxDOT Transportation Alternatives Program Grant submittal.
5. Discussion and possible action to approve a Waller EDC job grant incentive to Avangard Innovative which will reimburse the company 15% of one year’s salary for hiring local area residents.
6. Discussion and possible action to approve a proposal from The Goodman Corporation to develop and submit an application for FY24 Community Project Funding for the Field Store Road Sidewalk and Traffic Signal Project as a congressional earmark.
7. Discussion and possible action to approve a new job description for the Lieutenant of the Waller Police Department.
8. Discussion and possible action to approve a new job description for an Administrative Assistant for the Public Works Department.
9. Discussion and possible action to award the lowest bidder, JD Twilla Enterprises, for the sanitary utility extension to serve Avangard.
10. Discussion and possible action to award the lowest bidder, ISJ Underground Utilities LLC, for the D Street Sanitary Crossing.
11. Discussion and possible action to begin the initial acceptance and one-year warranty period for the Cyrus Lane Asphalt Rehabilitation project.
12. Discussion and possible action to award the lowest bidder, American Parking Control, for the Asphalt Roadway Rehabilitation Project (Washington St., Penick St., and Walnut St.).
13. Discussion and possible action to approve a new Engineering Fee Schedule.
14. Discussion and possible action to approve Tim Wolff with Bleyl Engineering to advertise Waller Street Water Tower Repair and Paint Bids.

EXECUTIVE SESSIONS

15. Pursuant to Chapter 551 of the Texas Government Code, the City Council will convene in Executive Session pursuant of Section 551.074 Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee- Public Works Director.

RECONVENE IN OPEN SESSION

16. Discussion and possible action regarding matters discussed in Executive Session.

MAYOR-COUNCIL REPORTS

STAFF REPORTS

- a. Cynthia Ward, City Secretary
- b. Gene Schmidt, Public Works Director
- c. Michael Lopez, Chief of Police
- d. John Isom, WEDC Director
- e. Travis Sellers, City Engineer

ELECTED OFFICIAL REPORTS

ADJOURNMENT

I, Cynthia Ward, do hereby certify that the above notice of meeting of the City of Waller, Texas City Council was posted in a place convenient to the general public in compliance with chapter 551, Texas Government Code, on Thursday, March 16, 2023, at 10:00 a.m.

Cynthia Ward, City Secretary

All meetings of City Council are open to the public, except when there is a necessity to meet in an Executive Session (closed to the public) under the provisions of Section 551, Texas Government Code. The City Council reserves the right to convene into Executive Session to consult with an attorney, as authorized under Section 551.071 of the Government Code, for any of the above-described agenda items. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (936) 372-3880.