



**STATE OF TEXAS
COUNTIES OF WALLER AND HARRIS
CITY OF WALLER**

BE IT REMEMBERED THAT ON THIS THE 19th day of September 2022 at 6:00 p.m. the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

Mayor Danny Marburger
Mayor Pro Tem Dwayne Hajek
Councilmember Nancy Arnold
Councilmember Edna Eaton (Absent)
Councilmember Mike McCormick
Councilmember Jason Tones

Staff:
Cynthia Ward, City Secretary
Beatris Sanchez, Deputy City Secretary
Maryann Carl, Finance Officer
Gene Schmidt, Public Works Director
Markus Benoit, Assistant Public Works Dir.
Michael Lopez, Police Chief
Art Pertile, City Attorney

Mayor called the meeting to order at 6:00 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

*Prayer by Councilmember Nancy Arnold
Pledge led by Mayor Pro Tem Dwayne Hajek*

**PRESENTATION FOR OFFICER
FAHIM GALECHE**

Police Chief, Michael Lopez awarded Lifesaving Certificate to Officer Fahim Galeche for saving an infant's life. The infant was in respiratory distress at Carriage Crossing apartments.

COMMUNICATIONS FROM THE PUBLIC

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council

on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before City Council to speak on an item on the agenda. Before the start of the meeting, the person must request such appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

***Pamela Shepard** of 29315 Cherokee Ln., a museum volunteer, addressed Council on updates of museum opening for preview on October 8, 2022. She invites the public to bring historical items for the museum addition.*

***Carol Nemec** of 15603 Sandtrap Dr., representative of Toys for Tots, addressed Council in regards to the program. She would like to see a competition to help raise toys for children. Mayor Marburger and City Attorney Pertile responded it will have to be a future regular Council agenda item for formal action to be taken.*

CONSENT AGENDA ITEMS

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for August 15, 2022, Regular Meeting
2. Approval of Minutes for August 22, 2022, Regular Workshop Meeting.
3. Approval of Investment Policy for 2021-2022 by **Resolution #2022-17** and Investment Policy 2022-2023 by **Resolution #2022-18**.

***Councilmember Nancy Arnold** motioned to approve Consent Agenda Items.*

***Councilmember Jason Tones** seconded the motion. Motion passed.*

REGULAR AGENDA ITEMS

4. Discussion regarding Waller County Commissioners election to provide for the creation of County Assistance Districts.

City Attorney Art Pertile addressed Council on the Waller County Commissioners election and on approving for the Mayor Danny Marburger to send a letter to the Waller County Commissioners Office. The letter will be a request for Waller County to agree on the City of Waller receiving sales taxes when annexing.

***Mayor Pro Tem, Dwayne Hajek** motioned to approve. **Councilmember Jason Tones** seconded the motion. Motion passed.*

5. Discussion and possible action to approve a donation form and policy and procedures for the Melanie Smith Memorial Library Museum Addition.

City Secretary Cynthia Ward addressed Council on approving the donation form and policy and procedures created as a way to keep track and keep a record of items being brought to the historical museum.

Councilmember Jason Tones motioned to approve. Councilmember Mike McCormick seconded the motion. Councilmember Nancy Arnold amends Regular Agenda Item #5 to be corrected to "donation objects." Councilmember Jason Tones amended the motion to approve with corrections made. Councilmember Mike McCormick seconded the amended motion. Motion passed.

6. Discussion and possible action to designate a Representative and Alternate for Houston-Galveston Area Council 2022 General Assembly.

City Secretary Cynthia Ward addressed Council on approving "housekeeping" agenda item. Mayor nominated Councilmember Nancy Arnold as a Representative and Mayor Pro Tem Dwayne Hajek as an Alternate for the Houston-Galveston Area Council 2022 General Assembly.

Councilmember Jason Tones motioned to approve. Councilmember Mike McCormick seconded the motion. Motion passed.

7. Discussion and possible action to approve \$6,000.00 from Hotel/Motel fund for the 2022 Waller County Fair and Rodeo.

Finance Officer Maryann Carl addressed Council on approving the donation of \$6,000.00 from the Hotel/Motel fund for the 2022 Waller County Fair and Rodeo.

Councilmember Nancy Arnold motioned to approve. Councilmember Mike McCormick seconded the motion. Motion passed.

8. Discussion and possible action to move the Debt Service Fund CD to the Debt Service Fund interest-bearing account.

Finance Officer Maryann Carl addressed Council on approving to move the Debt Service Fund CD and deposit into the Debt Service Fund interest-bearing account.

Mayor Pro Tem, Dwayne Hajek motioned to approve. Councilmember Nancy Arnold seconded the motion. Motion passed.

9. Discussion and possible action to move the City of Waller EDC CD to the City of Waller EDC interest-bearing account.

Finance Officer Maryann Carl addressed Council on approving to move the City of Waller EDC CD to the City of Waller EDC interest-bearing account.

Mayor Pro Tem Dwayne Hajek motioned to approve. Councilmember Nancy Arnold seconded the motion. Motion passed.

10. Discussion and possible action to update policy "Support Service" to "Evidence and Property" and update sub-policies within this policy.

Police Chief Michael Lopez addressed Council on approving and updating the Police Department's recommendation to change the name of the policy "Support Service" to "Evidence and Property."

Councilmember Jason Tones motioned to approve. Councilmember Mike McCormick seconded the motion. Motion passed.

11. Discussion and possible action to amend the professional services agreement between Bureau Veritas and the City of Waller.

Assistant Public Works Director Markus Benoit addressed Council on approving and amending the professional service agreement between Bureau Veritas and the City of Waller to be utilized as the City of Waller Building Official.

Mayor Pro Tem Dwayne Hajek motioned to approve. Councilmember Mike McCormick seconded the motion. Motion passed.

12. Discussion and possible action to approve an agreement with Willdan to provide natural gas procurement for the City of Waller.

Assistant Public Works Director Markus Benoit addressed Council on approving the agreement with Willdan to provide natural gas procurement for the City of Waller.

Councilmember Mike McCormick motioned to approve. Councilmember Jason Tones seconded the motion. Motion passed.

13. Discussion and possible action to acquire S496000 GE LLOYD LOT/TR 8 Acres .949 (Block 8) Property ID: 19257 also referred to as Michael/Joyce O' Connor Estate.

Assistant Public Works Director Markus Benoit addressed Council on approving a property, Michael/Joyce O' Connor Estate, which was donated to the City.

Councilmember Nancy Arnold motioned to approve. Councilmember Mike McCormick seconded the motion. Motion passed.

14. Discussion and possible action to approve the change order for the Binford Road utilities project in regards to the lift station and 4" force main.

City Engineer Travis Sellers addressed Council on approving a negotiation with an adjoining landowner to increase the size of the lift station to service their property.

Councilmember Jason Tones motioned to approve. Mayor Pro Tem Dwayne Hajek seconded the motion. Motion passed.

15. Discussion and possible action to approve all hydraulic aeration paddlewheels as surplus and sold at auction.

Assistant Public Works Director Markus Benoit addressed Council on approving the hydraulic aeration paddlewheels to be used as surplus and sold at auction.

Councilmember Jason Tones motioned to approve. Councilmember Mike McCormick seconded the motion. Motion passed.

16. Discussion and possible action to approve a final plat for Beacon Hill section 5.

Assistant Public Works Director Markus Benoit addressed Council on approving the final plat for Beacon Hill section 5.

Councilmember Mike McCormick motioned to approve. Mayor Pro Tem Dwayne Hajek seconded the motion. Motion passed.

17. Discussion and possible action to approve a final plat for Beacon Hill section 6.

Assistant Public Works Director Markus Benoit addressed Council on approving the final plat for Beacon Hill section 6.

Councilmember Mike McCormick motioned to approve. Mayor Pro Tem Dwayne Hajek seconded the motion. Motion passed.

MAYOR-COUNCIL REPORTS

- **Councilmember Nancy Arnold** addressed the public of her attendance at Austin for the Texas Association of Councils meeting. Councilmember Arnold is on the Board of Directors for the Association.
- **Mayor Danny Marburger** addressed the public regarding the October 8, 2022, Waller 75th Birthday Bash. Mayor Marburger also shared that himself and Council will ride in the Waller County Parade to represent the City of Waller.

STAFF REPORTS

- *Cynthia Ward*, City Secretary- No Report
- *Gene Schmidt*, Public Works Director- Invites Public for Astro Night that will take place in Fire Station
- *Michael Lopez*, Police Captain- No Report
- *John Isom*, WEDC Director- Absent
- *Travis Sellers*, City Engineer- Updates on current projects

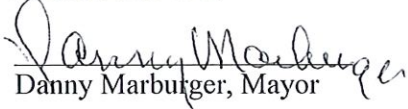
ELECTED OFFICIAL REPORTS

No report

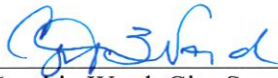
ADJOURNMENT

With no other business, Mayor adjourned at 7:07 p.m.

APPROVED BY:


Danny Marburger, Mayor

ATTEST:


Cynthia Ward, City Secretary